



Shropshire Council  
Legal and Democratic Services  
Shirehall  
Abbey Foregate  
Shrewsbury  
SY2 6ND

Date: Wednesday, 27 August  
2014  
My Ref:  
Your Ref:

**Committee:**  
**Enterprise and Growth Scrutiny Committee**

**Date:** Thursday, 4 September 2014  
**Time:** 10.00 am  
**Venue:** Shrewsbury/Oswestry Room, Shirehall, Abbey Foregate,  
Shrewsbury, Shropshire, SY2 6ND

You are requested to attend the above meeting.  
The Agenda is attached

Claire Porter  
Corporate Head of Legal and Democratic Services (Monitoring Officer)

**Members of Enterprise and Growth Scrutiny Committee**

Andrew Bannerman	Charlotte Barnes
Martin Bennett	Dean Carroll
Nicholas Bardsley	John Hurst-Knight
Steve Davenport (Chairman)	Jean Jones
Pauline Dee (Vice Chairman)	William Parr

Your Committee Officer is:

**Julie Fildes** Scrutiny Committee Officer  
Tel: 01743 252893  
Email: [Julie.fildes@shropshire.gov.uk](mailto:Julie.fildes@shropshire.gov.uk)

# AGENDA

## **1 Apologies for Absence and Substitutes**

To receive apologies for absence and any substitutes that may be notified.

## **2 Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

## **3 Minutes (Pages 1 - 6)**

To approve as a correct record the minutes of the meeting held on 28<sup>th</sup> July 2014.

## **4 Public Question Time**

To receive question, statements and petitions of which members of the public have given notice. Deadline for notification is 4.00pm on Monday 1<sup>st</sup> September 2014.

## **5 Member Question Time**

To receive any questions, statements and petitions of which Members of the Council have given notice. Deadline for notification is 4.00pm on Monday 1<sup>st</sup> September 2014.

## **6 Economic Growth Re-Design**

Claire Cox, Economic Growth Re-design Programme Manager, will provide a verbal up-date of the Economic Redesign Work, to help inform the Committee's Future Work Programme.

## **7 Future Work Programme of the Enterprise and Growth Scrutiny Committee (Pages 7 - 24)**

To consider the proposals for the future work programme. The current work programme and Cabinet Forward Plan are attached.



Enterprise and  
Growth Scrutiny  
Committee

28 July 2014

10.00 am

Item  
?  
Public

**MINUTES OF THE ENTERPRISE AND GROWTH SCRUTINY COMMITTEE MEETING  
HELD ON 28 JULY 2014  
10.00 - 11.35 AM**

**Responsible Officer:** Julie Fildes  
Email: [Julie.fildes@shropshire.gov.uk](mailto:Julie.fildes@shropshire.gov.uk) Tel: 01743 252893

**Present**

Councillor Steve Davenport (Leader)  
Councillors Jean Jones, Pauline Dee (Vice Chairman), Nicholas Bardsley,  
Charlotte Barnes, Dean Carroll, John Hurst-Knight, Martin Bennett, William Parr and  
Roger Evans

**1 Apologies for Absence and Substitutions**

Apologies for late arrival were received from Pauline Dee.

**2 Election of Chairman**

**RESOLVED:**

That Councillor S. Davenport be elected Chairman for the ensuing municipal year.

**3 Appointment of Vice Chair**

**RESOLVED:**

That Councillor Mrs. P. Dee be appointed Vice-Chairman for the ensuing municipal year.

**4 Minutes of the Meeting Held on 10 April 2014**

**RESOLVED:**

That the Minutes of the meeting held on 10<sup>th</sup> April 2014 be approved as a correct record and signed by the Chairman.

## 5 Public Question Time

There were no public questions.

## 6 Member Question Time

There were no questions from Members.

## 7 Economic Growth Re-Design

The Economic Growth Re-design Programme Manager gave a presentation on the work being undertaken to redesign Shropshire Council's Economic Growth Services. This aimed to improve the way that the Council worked with businesses and enabled business growth in the County.

She described the scope of the re-design, and explained that their purpose was to create resilient wealth in sustainable communities. She described the Council's role in the County's economic growth as being that of an enabler and maintaining awareness of the challenges, fluctuations and opportunities of the business climate.

She explained that the initial design work from March 2014 had identified the areas within the scope of the redesign, the reasons for change, what success would look like and how it could be achieved.

As part of the initial work for the re-design process a study of the Gross Value Added (GVA) had been completed and this was found to be less than the National average. It had also been found that the Council had been output orientated and not impact driven. She continued that £80m had been invested by the Council in the economy over the previous seven years, much of which had been used as pump priming. Since 2001 the Council had secured £86m of external funding, which included funding for large projects such as the Flax Mill in Shrewsbury.

The key messages from the first Decision Accelerator (DA) in mid-June were:

- a lot of good work was being done in individual sections of the Council but the individual areas did not always work together as a co-ordinated whole;
- too much was being done in a complex environment;
- projects tended to be output driven instead of impact driven;
- that equal focus was given to all businesses regardless of potential outcome;
- businesses viewed the Council as the honest broker; and
- the Council needed to refocus, with clear priorities.

The Economic Growth Re-design Programme Manager continued that the Council's future role was that of the 'informed client'; with the necessary information to effectively commission work from partner organisations and understanding that the commissioned services were being well delivered.

The re-design process had also looked at the funds coming into Shropshire from external sources and whether they remained in the County's economy. It had been

recognised that work needed to be done to retain these funds within the County's economy.

The Decision Accelerator (DA) in June had established four priority work areas and project managers had been assigned to these:

- Business Growth – Emma Smith – Economic Research Officer;
- Strategic Growth – Paula Rogers – Team Leader Funding and Programmes;
- Physical Growth – Andy Savage – Highways Development Control Manager; and
- Community Business Growth – Sarah Dodds – VCS Assembly Co-ordinator.

Members noted the pilot project in Pontesbury and Minsterley, where the community was being asked to contribute their ideas about the service provided by the Council.

A Member asked whether the ambition for Shropshire to have a level of economic self-sufficiency and business' supporting each other was achievable. The Economic Growth Re-design Programme Manager replied that this was a change in focus for the Council and a topic for the Growth-hub and Marches LEP. She continued that supporting Star businesses was an objective of the project.

Another Member asked whether the re-design work was working with other council projects such as the commissioning work being undertaken. She expressed concern that the number of pilot projects may prevent real work being done. The Economic Growth Re-design Programme Manager responded that she had been working closely with members of the Community Enablement Team and once the learning from the pilot project had been gathered, it was planned to roll out the project to other areas in early September. She agreed that the pilot was resource intensive as it involved detailed examination of the area to identify best practice which could be replicated. This level of intensity would not be repeated when the project was expanded.

A Member asked how partner organisations delivering the County's infrastructure, such as the water suppliers, telecommunication companies and highways, fitted into the business redesign. It was noted that these came into the Place Plan work. The re-design work included strategic growth and the provision of the best environment for business through growth plans.

Responding to a query about the community engagement risk the Economic Growth Re-design Programme Manager explained that the plan was to engage with the community to establish their needs and how these could be met through honest and open conversations.

A Member observed that the barrier to further employment for many employers was employee taxes and training costs. The Economic Growth Re-design Programme Manager confirmed that information would be made available to local businesses about government initiatives such as the NI holiday.

Referring to the roll out of the Pontesbury and Minsterley project a Member requested information on impact assessment and queried whether performance indicators had been established. The Committee noted that as the pilot was progressing, benchmarks were being established and the project was identifying

areas that could or could not be. The project had identified the criteria for success, in addition to this Shropshire was looking to ensure that it received all the funding it which it was entitled to and encouraged company expansion and inward investment. Success with LEP and infrastructure funds would be a level of success. It was noted that KPIs could be identified.

A Member suggested that when other information was sent out to small businesses this would be an opportunity to gather information from them. In response the Economic Growth Re-design Programme Manager explained that the Council hosted an annual business summit for small businesses, and sent out a regular newsletter. She continued that in the project area a large number of small businesses were being surveyed, however not all businesses were registered and this made them difficult to reach.

She assured the Committee that the findings from the prototype would lead to a step change in the work going forward, and in future, provision would be based on need.

A Member requested that as many local businesses as possible be involved with the commissioning process, and suggested that information could be sent out with the mobile library.

In response to a Member's question the Economic Growth Re-design Programme Manager explained that defining the Council's role in supporting business, both new and established, was part of the re-design work. She continued that it was possible that other organisations were better placed for this and the Council could act as a commissioner or sign poster to these other organisations.

Responding to a comment about the impact on businesses outside the project zone, she explained that there was an ongoing survey would show whether companies expected support from the Council, and if they did, where they looked for it.

The Head of Business Growth and Prosperity commented that many of the questions being asked were based on opinions or assumptions. He stressed that the redesign work was about testing the role of the Council in stimulating economic growth in the County and identifying its future role when the Council became a commissioning body.

A Member raised concerns regarding lack of mobile telecommunications in the county and suggested that broadband provision and mobile phone coverage should be included in the re-design project. The Service Manager for Business and Enterprise responded that this issue had already been taken up by the Business Board and a questionnaire was being developed to be sent out to businesses.

Another Member expressed concern about the ambition of the redesign team and whether it was sufficiently resourced to do what it planned. Members noted that the impact of the Council's work had been taken into account and work on bench marking the starting points for the redesign, including statistics on expenditure and income was being undertaken.

A Member suggested that, during the pilot project the role of the local member and town/parish councils be considered. He commented on the tremendous work being

done by Telford and Wrekin Council that had attracted a significant cluster of new businesses and industries. The Economic Growth Re-design Programme Manager stated that the intention of the work being done with Star businesses was to grow existing businesses and attract others to locate to the area.

SC asked if the pilot project would have a base in the area in the Pontesbury or Minsterley area. CC responded that it was to be set up in the Youth Centre in Minsterley. SC replied that it would be useful for himself and other members of the Scrutiny committee to visit this.

## 8 Performance Dashboards

The Portfolio Holder for Performance introduced the Performance Dashboards for the fourth quarter of 2013/14. He explained that these had been developed by a Rapid Action Group with the intention that they would be used by the Scrutiny Committees to identify areas for further investigation and inform the Work Programme for each Committee. Members were particularly interested in the statistics relating to tourism.

In response to a query he confirmed that more detailed information could be provided if required.

### **RESOLVED:**

that the information be noted.

## 9 Planning Update

The Area Planning and Building Control Manager, introduced the report. He explained that a significant number of staff in the Planning service had been lost through the VR process while at the same time the section's work load had significantly increased. This was demonstrated by the increase in fee income, with fees received for the first half of 2014 totalling £2.8m compared to £960,000 for the same period of 2013. Most applications had been for major schemes but there had been a few speculative applications for smaller schemes due to the issues with the 5 Year Land Supply.

Referring to the report he explained that the aim to increase the delegation rate to over 96% had not yet been achieved. He continued that he was confident that this would be achieved once the SAMDev had been accepted. The Portfolio Holder for Strategic Planning, Planning, Housing and Commissioning [central] added that the issues with identifying the 5 Year Land Supply had increased both the Service's and Committees' work load. He continued that this situation was unlikely to change until the SAMdev had been fully approved in 2015.

Referring to bullet point 2 on the same page, the Area Planning and Building Control Manager continued that feedback would be welcome on whether Members felt they were receiving sufficient support to understand planning issues. He added that there had been a definite improvement with Town and Parish Councils that were now more likely to send representatives to talk on their behalf.

It was noted that three Planning Committees continued to operate and costs had been reduced through all of them now holding their meetings at Shirehall. However, it was noted this had caused some complications with site visits particularly in the south of the County and the issues were being addressed. It was agreed that it was not expedient to move to one committee for the whole county until due weight could be given to local plans and policies through the adoption of an appropriate scheme.

Members discussed the issue of enforcement and the monitoring of conditions. It was suggested that a debate should be held on which developments would be subject to enforcement. It was agreed that enforcement should be applied consistently across the whole county. It was suggested that the costs and policies of enforcement should be examined.

It was noted that the three planning committees were not always operating consistently and it was suggested that more training should be undertaken with the Committee Chairs and Vice Chairs to ensure that decisions were taken in the same way across the county.

**RESOLVED:**

that a further update on progress on the progress of the recommendations would be presented to the Enterprise and Growth Scrutiny Committee in six months' time.

**10 Future Work Programme of the Enterprise and Growth Scrutiny Committee**

The Chairman stated the Committee's Work Programme was a dynamic document and would be worked on by the Work Programme sub-group.

**RESOLVED:**

that that the next meeting of the Enterprise and Growth Scrutiny Committee receive an update on Tourism in the County and Tourism Officers be invited to attend and answer Members' questions.

**11 Dates of Future Meetings**

**Resolved:**

that the next meeting of the Enterprise and Growth Scrutiny Committee would be held at 10:00am on Thursday 4<sup>th</sup> September 2014.

<TRAILER\_SECTION>

Signed ..... (Chairman)

Date:



## Annual Scrutiny Work Programme

The use of a template has helped to focus the activity of Task and Finish groups, and is probably one reason why they have been so successful in probing specific issues over the life of the last council.

We would like to introduce something similar for Scrutiny so that Members have a better opportunity not only to suggest topics, but also understand why other members may be bringing forward their suggestions. The standardisation will also help to assess the relative merits of the topics brought forward and make prioritising and choosing between possibly competing topics easier and more transparent – because it will be a more objective process.

This template sets out the key features of topics for the Scrutiny Work Programme. Members proposing topics should be able to set out why the topic should be included in the work programme – and be able to indicate what the ‘Expected benefits/Outcomes’ will be.

If they have some ideas on the approach they believe should be used, who they would like to hear from in the work, and the types of evidence they want to receive they can also include this information. However this is not as essential because these elements of the work programme can be worked up with support from relevant officers once the topic has been agreed for inclusion by the Scrutiny Committee and the Scrutiny Chairs.

Timescales for completion and inclusion in the schedule of Scrutiny Committee meetings will also be confirmed when the approach that will be used to undertake the work and any more detailed Terms of Reference [and Project Plan e.g. for Task and Finish group Work] have been agreed.

### Evaluating the proposed topics

The following criteria should be used by the Scrutiny Committee and will be used the Scrutiny Chairs to support their evaluating and prioritising each proposed topic for the Scrutiny Committee work programmes. With support from Officers the Scrutiny Chairs will co-ordinate topics that would fall within more than one Committee, identifying where joint working will take place or which Committee will take the lead.

CRITERIA FOR SELECTING TOPIC	CRITERIA FOR POSSIBLY REJECTING TOPIC
<ul style="list-style-type: none"><li>• Does the issue affect more than one area in the county?</li><li>• Is it a key issue for the public?</li><li>• Is it or has it been a poor performing service?</li><li>• Is there or has there been a high level of user dissatisfaction with the service?</li><li>• Is there a high level of budgetary commitment to the service?</li><li>• Is there a pattern of budgetary overspends?</li><li>• Does the topic relate to the Council corporate priorities / central government priorities?</li><li>• Has new government guidance or legislation been released?</li><li>• Is there scope to involve the service users/ the public in a review?</li><li>• Can scrutiny members reasonably expect to add value?</li></ul>	<ul style="list-style-type: none"><li>• Is the issue being, or soon to be, examined by Cabinet/officer group/other internal body and changes imminent?</li><li>• Is new legislation or guidance expected within the next year?</li><li>• Has the topic been covered by an in-depth scrutiny review in the 3 years?</li><li>• Is the topic being proposed because of an individual complaint?</li></ul>

## Scrutiny Committee Work Programme Template – Guiding Questions For Suggesting Topics and Completion

Topic	Expect Benefits/Outcomes	Approach	Activities	Witnesses/ Evidence required	Resources and other requirements	Lead Committee/ Lead Scrutiny Member
	<ul style="list-style-type: none"> <li>• What do you want to achieve by looking at this topic?</li> <li>• What difference will Scrutiny make by looking at the topic have?</li> <li>• How will you know that you have made a difference?</li> <li>• How does this topic further the priorities of the Council?</li> <li>• How does this topic address concerns/issues raised by the community?</li> <li>• What value will scrutinising this topic add?</li> <li>• Will service users and the public be involved in the work?</li> </ul> <p>Overall view – will the impact of the scrutiny be more than the cost of doing it? Is it worth the investment?</p>	<p>What is the best way for you to scrutinise the topic to achieve your outcomes?</p> <p>e.g.</p> <ul style="list-style-type: none"> <li>• Task and finish groups</li> <li>• Select Committee (including preparation and pre-meeting)</li> <li>• Concurrent meetings on a single topic</li> </ul>	<p>How would you undertake your scrutiny activity?</p> <p>e.g.</p> <ul style="list-style-type: none"> <li>• Sites visits</li> <li>• Live audio or video streaming</li> <li>• Member led research</li> <li>• Desk based research</li> <li>• Visits to other counties</li> <li>• Focus groups</li> <li>• Meeting people in the community</li> <li>• Customer experience</li> <li>• Preparation for Select Committee</li> <li>• Opportunity Risk Assessments</li> </ul>	<p>Who do you need to hear from?</p> <p>e.g.</p> <ul style="list-style-type: none"> <li>• Which officers</li> <li>• Which organisations</li> <li>• Individuals</li> <li>• Community reps</li> </ul> <p>What do you need to know?</p> <p>e.g.</p> <ul style="list-style-type: none"> <li>• Service user experience</li> <li>• Customer intelligence</li> <li>• Performance information</li> <li>• Service usage information</li> <li>• Cost and budget information</li> </ul> <p>How do you want to receive it?</p> <ul style="list-style-type: none"> <li>• Presentations</li> <li>• Reports</li> <li>• Briefing papers</li> <li>• Graphs</li> <li>• Tables</li> <li>• Videos</li> </ul>	<p>What do you need to have to support you to deliver your work?</p> <p>e.g.</p> <ul style="list-style-type: none"> <li>• How much Scrutiny officer support time?</li> <li>• How much member time?</li> <li>• What type of skills?</li> <li>• Any budget requirement e.g. to cover cost of travel, surveys, focus groups?</li> <li>• Is there anything that you need to have in place before you start or to finish your work? i.e. Dependences and interdependences</li> </ul>	<p>e.g.</p> <ul style="list-style-type: none"> <li>• Identify specific committee or whether a joint exercise</li> <li>• Identify Lead Scrutiny Member</li> </ul>

## Scrutiny Committee Work Programme Topics, 2014-15

### Committee: Enterprise and Growth Scrutiny Committee

Topic	Expect Benefits/Outcomes	Approach	Activities	Witnesses/ Evidence required	Resources and other requirements	Lead Committee/ Lead Scrutiny Member
Economic Redesign Work	<p>To use Members' experience and knowledge to act as critical friend in the Economic Redesign Work which will improve the economy of Shropshire</p> <p>Supporting effective commissioning</p> <p>Contributing to the shaping of improved systems and processes for the Council</p> <p>Supporting transformation of services/transition to different delivery models</p>	<p>Initial report and Presentation to the Committee by Economic Growth Programme Manager for context and understanding</p> <p>Task and Finish group to work alongside Economic Redesign work timetable – feeding in views to decision accelerator events</p>	<p>Site visits to see the project in Minsterley and Pontesbury</p> <p>Meeting people in the community</p> <p>Desk based research</p>	<p>Economic Redesign Work programme</p> <p>Claire Cox and Redesign Team</p> <p>The difference between current and future Council support for the economy</p> <p>Portfolio Holder/s</p>	<p>Officer time</p> <p>Claire Cox and Redesign Team</p> <p>Potential Site visit costs</p>	Cllr Steve Davenport
Fulcrum (formally known as RaBBS)	<p>Paul McGreary invited to attend Committee to answer questions and concerns raised by the RAG and the Committee. To then explore if further work is required.</p> <p>To understand new Public Protection working methods and any conflicts that this may cause.</p>	<p>Briefing paper to be sent to Members on new operating model, with an Officer to attend committee to answer questions.</p>	<p>Members to Question the Head of Public Protection with a view to deciding whether further scrutiny is required. If so, to establish the remit of investigation and to scope that enquiry</p>	<p>Paul McGreary</p> <p>Users of Fulcrum Services</p> <p>Portfolio Holder/s</p>	<p>Officer time</p>	Cllr Steve Davenport

Topic	Expect Benefits/Outcomes	Approach	Activities	Witnesses/ Evidence required	Resources and other requirements	Lead Committee/ Lead Scrutiny Member
			which may take the form of rapid action task and finish group			
Tourism	<p>To explore if further work is required on Tourism and the Visitor Economy following the implementations of recommendations from the Enterprise and Growth Scrutiny Committee Task and Finish Group in 2011.</p> <p>Following the formation of the Bridgnorth Tourism Group, Destination Partnerships have now been set up throughout the County and the Committee may wish to explore how effectively these work together and whether coverage of the County is now sufficiently comprehensive.</p>	<p>Briefing Paper sent to Members for review informing Members of the outcomes from earlier work. Also to include subsequent increase in service provision.</p> <p>Tourism Officer to attend Committee to answer Members' questions arising from the briefing paper</p>	<p>Members to question the Tourism Officer with a view to deciding whether further scrutiny action is required.</p> <p>If so, to establish the remit of investigations and to scope that enquiry which may take the form of a one item agenda meeting of the committee or the establishment of a rapid action task and finish group.</p>	<p>Louse Cross</p> <p>Any local businesses / representatives of the local tourism partnerships / members of the public</p> <p>Portfolio Holder/s</p>	<p>Officer Time</p> <p>Tourism strategy</p>	Cllr Steve Davenport
Shropshire Economic Growth Strategy	<p>Annual review of the Shropshire Economic Growth Strategy which the Committee had an active role in developing and monitoring.</p> <p>To ensure that the strategy is</p>	<p>One item Agenda for Committee to monitor the progress of strategy.</p>	<p>Members to have the opportunity to receive feedback from the Shropshire Business</p>	<p>Shropshire Business Board Chair Mandy Thorn</p> <p>Chief Executive of Chamber of</p>	<p>Officer Time</p> <p>Shropshire Economic Growth Strategy</p> <p>Mark Pembleton</p>	Cllr Steve Davenport

Topic	Expect Benefits/Outcomes	Approach	Activities	Witnesses/ Evidence required	Resources and other requirements	Lead Committee/ Lead Scrutiny Member
	still current and of benefit to the economy of Shropshire.		Board Chair and Chief Executive of the Chamber of Commerce on the effectiveness of the strategy.	Commerce Richard Sheehan  Portfolio Holder/s		

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## THE CABINET FORWARD PLAN

This Notice, known as the Cabinet Forward Plan, sets out the Decisions, including Key Decisions, which are likely to be taken during the period covered by the Plan by either Cabinet as a whole or by individual members of the Executive. The Plan is updated each month and at least 28 clear days before a key decision is to be taken and is available from Council Offices, libraries and on the Council's Internet site ([www.shropshire.gov.uk](http://www.shropshire.gov.uk)). This edition supersedes all previous editions.

### Further Information

Cabinet is comprised of the following members: Mr K Barrow (Leader); Mrs A Hartley (Deputy Leader); Mr T Barker; Mr G Butler; Mrs K Calder; Mr L Chapman; Mr S Charmley; Mr M Owen; Mr M Price; and Mrs C Wild. To view more details, please click on the following link :

<http://shropsdemserv.web.coop/CommitteeServices/CouncilMeetingsAndDecisions/Cabinet>

A Key Decision is one which is likely to result in income, expenditure or savings of £500,000 or greater, or to have a significant effect, on, two or more Electoral Divisions. In two member divisions i.e. Oswestry and Market Drayton, these are to be treated for the purpose of a key decision as two divisions.

Members of the public are welcome to attend Full Cabinet meetings and ask a question and/or make a statement in accordance with the Council's Procedure Rules. If you would like further details please email [penny.chamberlain@shropshire.gov.uk](mailto:penny.chamberlain@shropshire.gov.uk) or telephone 01743 252729.

Members of the public are also welcome to submit a request to address or to ask a question of the Member making the Portfolio Holder decision. Any request should be submitted in writing to the Chief Executive at the address below by no later than 2 clear working days before the proposed Member Session. This is to ensure that the individual member has sufficient time to decide whether or not to hear such persons and if so the arrangements to be made. If you would like further details please telephone 01743 252729 or email [penny.chamberlain@shropshire.gov.uk](mailto:penny.chamberlain@shropshire.gov.uk).

All Executive including individual member decisions (except in extreme urgency) are subject to call-in and Scrutiny.

Documents submitted for decision will be a formal report, which if public, will be available on this website at least 5 clear working days before the date the decision can be made. If you would like to request such a document, please email [penny.chamberlain@shropshire.gov.uk](mailto:penny.chamberlain@shropshire.gov.uk) or telephone 01743 252729.

Documents shown are listed at Shropshire Council, The Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND.

## CABINET FORWARD PLAN FOR 3 AUGUST 2014 ONWARDS

Wednesday, 3 September 2014	<b>help2change Business Plan and transfer into ip&amp;e</b>	Yes	Portfolio Holder for Health	Exempt	Dr Kevin Lewis, Director of Preventive Health Programmes Tel: 01743 253968 kevin.lewis@shropshire.gov.uk	Friday, 8 August 2014
<b>DECISION MAKER - Cabinet 15 October 2014</b>						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Wednesday, 15 October 2014	<b>Report 2 - Financial Strategy 2014/15 - 2024/25</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Tuesday, 20 May 2014
Wednesday, 15 October 2014	<b>Revenue Monitor 2014/15 Period 5</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Tuesday, 20 May 2014
Wednesday, 15 October 2014	<b>Capital Monitor 2014/15 Period 5</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Tuesday, 20 May 2014



Wednesday, 15 October 2014	<b>European Strategic Investment Fund and European Union Funding Update Report</b>	Yes	Portfolio Holder for Business Growth, ip&e and Commissioning (North)		Andrew M Evans, Head of Business Growth and Prosperity Tel: 01743 253869 andy.evans@shropshire.gov.uk	Wednesday, 30 July 2014
Wednesday, 15 October 2014	<b>Shrewsbury West Sustainable Urban Extension: Implementation of the development including costs and contributions to development and infrastructure</b>	Yes	Portfolio Holder for Planning, Housing and Commissioning (Central)	Exempt	Chris Hill, Team Leader Investment and Infrastructure, Business and Enterprise Team Tel: 01743 252273 chris.hill@shropshire.gov.uk	Tuesday, 24 September 2013
Wednesday, 15 October 2014	<b>Broadband Superfast Extension Programme</b> Cabinet will consider an exempt report on the Broadband "Superfast Extension Programme".	Yes	Portfolio Holder for Resources, Finance and Support	Exempt	Chris Taylor, Programme Manager - Connecting Shropshire Programme Tel: 01743 252205 chris.taylor@shropshire.gov.uk	Thursday, 3 April 2014
Wednesday, 15 October 2014	<b>Marches Local Enterprise Partnership Local Growth Fund and Priority Projects</b>	Yes	Portfolio Holder for Business Growth, ip&e and Commissioning (North)		Andrew M Evans, Head of Business Growth and Prosperity Tel: 01743 253869 andy.evans@shropshire.gov.uk	Tuesday, 26 August 2014
Wednesday, 15 October 2014	<b>ip&amp;e - Help2change</b>	Yes	Portfolio Holder for Business Growth, ip&e and Commissioning (North)	Exempt	Professor Rod Thomson Tel: 01743 253934 rod.thomson@shropshire.gov.uk	Wednesday, 9 April 2014

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Wednesday, 10 December 2014	<b>Treasury Management Update - Quarter 2 2014/15</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Friday, 30 May 2014
Wednesday, 10 December 2014	<b>Treasury Strategy 2014/15 - Mid Year Review</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Friday, 30 May 2014
Wednesday, 10 December 2014	<b>Financial Strategy 2014/15 - 2024/25 - Report 3</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Friday, 30 May 2014
Wednesday, 10 December 2014	<b>Capital Strategy 2014/15 - 2018/19 - Draft</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Friday, 30 May 2014

Wednesday, 10 December 2014	<b>Setting the Council Tax Taxbase for 2015/16</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Friday, 30 May 2014
Wednesday, 10 December 2014	<b>Fees &amp; Charges 2015/16</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Friday, 30 May 2014
Wednesday, 10 December 2014	<b>Kempsfield Residential Care Home Contract Award</b> Cabinet will consider an exempt report by the Head of Social Care Improvement and Efficiency on the contract award for Kempsfield Residential Care Home.	Yes	Portfolio Holder for Adult Services and Commissioning (South)	Exempt	Ruth Houghton, Head of Social Care Improvement and Efficiency Tel: 01743 254203 ruth.houghton@shropshire.gov.uk	Friday, 28 February 2014
Wednesday, 10 December 2014	<b>Aquamira and Albert Road Day Opportunities Contract Award</b> Cabinet will consider an exempt report by the Head of Social Care Improvement and Efficiency on the Aquamira and Albert Road Day Opportunities Contract Award.	Yes	Portfolio Holder for Adult Services and Commissioning (South)	Exempt	Ruth Houghton, Head of Social Care Improvement and Efficiency Tel: 01743 254203 ruth.houghton@shropshire.gov.uk	Friday, 28 February 2014
<b>DECISION MAKER - Cabinet - 11 February 2015</b>						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt /	Contact for further information re documents /	Date Uploaded

				confidential	report to be submitted to decision maker	onto Plan
Wednesday, 11 February 2015	<b>Revenue Monitor Quarter 3 2014 to 2015</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	<b>Capital Monitor Report Quarter 3 2014 to 2015</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	<b>Financial Strategy 2014 to 2015 final report</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	<b>Robustness of Estimates and Adequacy of Reserves</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	<b>Estimate Collection Fund Outturn 2014 to 2015</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014

Wednesday, 11 February 2015	<b>Treasury Management Update Quarter 3 2014 to 2015</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	<b>Treasury Strategy 2014 to 2015</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	<b>Capital Strategy 2014 to 2015 and 2018 to 2019 final report</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	<b>Housing Revenue Account 2014 to 2015</b>	Yes	Portfolio Holder for Resources, Finance and Support		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	<b>Improved Swimming Facilities for Shrewsbury</b>	Yes	Portfolio Holder for Leisure, Libraries and Culture		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk	Thursday, 31 July 2014

Wednesday, 11 February 2015	<b>Outcome of Hubs/Libraries/Registrars Consultation</b>	Yes	Portfolio Holder for Leisure, Libraries and Culture		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk	Thursday, 31 July 2014
Wednesday, 11 February 2015	<b>Final Business Case for the Development of a new delivery model for Planning, Public Protection, Environmental and Business Support Services</b>	Yes	Malcolm Price, Portfolio Holder	Exempt	Paul McGreary, Head of Public Protection Tel: 01743 253868 paul.mcgreary@shropshire.gov.uk	Thursday, 31 July 2014
<b>DECISION MAKER - Portfolio Holder for Adult Services and Commissioning (South) - Lee Chapman - no items known to date</b>						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
<b>DECISION MAKER - Deputy Leader and Portfolio Holder for Children's Services - Ann Hartley</b>						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Thursday, 14 August 2014	<b>LETS Externalisation</b>	Yes	Deputy Leader of the Council and Portfolio Holder for Children's Services, Transformation and Safeguarding	Open	Karen Bradshaw, Director of Children's Services Tel: 01743 254201 Karen.Bradshaw@shropshire.gov.uk	Tuesday, 5 August 2014

Not before Tuesday, 2nd September, 2014	<b>Education Psychology Service</b>	No	Deputy Leader of the Council and Portfolio Holder for Children's Services, Transformation and Safeguarding		Karen Bradshaw, Director of Childrens Services Tel: 01743 254201 Karen.Bradshaw@shropshire.gov.uk	Monday, 4 August 2014
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**DECISION MAKER - Portfolio Holder for Health - Karen Calder**

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Not before Friday, 8th August, 2014	<b>Location of Offices used by the Registrar's Service</b> The Portfolio Holder for Health will consider a report by the Registration and Coroners Services Manager/Superintendent Registrar on the future location of offices used by the Registrar's Service.	Yes	Portfolio Holder for Health		Karen Burton, Registration and Coroners Service Manager Tel: 01743 281356 karen.burton@shropshire.gov.uk 01743 281356 karen.burton@shropshire.gov.uk	Friday, 28 February 2014

**DECISION MAKER - Portfolio Holder for Business Growth, ip&e and Commissioning (North)**

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
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Tuesday, 2 September 2014	<b>Shropshire Council Market Policy, Market Drayton</b> The Portfolio Holder will consider a report by the Local Commissioning Manager on the Council's Market Policy.	Yes	Portfolio Holder for Business Growth and Commissioning (North)		Neil Willcox, Local Commissioning Manager Tel: 01743 255051 neil.willcox@shropshire.gov.uk	Tuesday, 24 September 2013
Not before Friday, 8th August, 2014	<b>Shropshire Council CCTV Monitoring Centre Review</b>	Yes	Portfolio Holder for Business Growth, ip&e and Commissioning (North)		Paul McGreary, Head of Public Protection Tel: 01743 253868 paul.mcgreary@shropshire.gov.uk	Thursday, 16 January 2014

**DECISION MAKER - Portfolio Holder for Highways and Transport - Claire Wild**

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Not before Thursday, 7th August, 2014	<b>Targeted De-commissioning and Removal of Non-Essential Street Lights</b> The Portfolio Holder for Highways and Transport – Cllr Claire Wild – will consider a report on the targeted decommissioning and removal of non-essential street lights.	Yes	Claire Wild, Portfolio Holder		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk	Tuesday, 21 January 2014

**DECISION MAKER - Portfolio Holder for Leisure, Libraries and Culture - Gwilym Butler - no items known to date**

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to	Date Uploaded onto Plan
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					decision maker	
<b>DECISION MAKER - Portfolio Holder for Performance - Tim Barker - no items known to date</b>						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
<b>DECISION MAKER - Portfolio Holder for Planning, Housing and Commissioning (Central) - Malcolm Price</b>						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
Thursday, 8 January 2015	<b>Collaborative Working Proposal for the Management of Local Flood Risk between Shropshire Council and Staffordshire County Council</b>	Yes	Malcolm Price, Portfolio Holder			Thursday, 17 July 2014
<b>DECISION MAKER - Portfolio Holder for Resources, Finance and Support - Mike Owen - no items known to date</b>						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

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